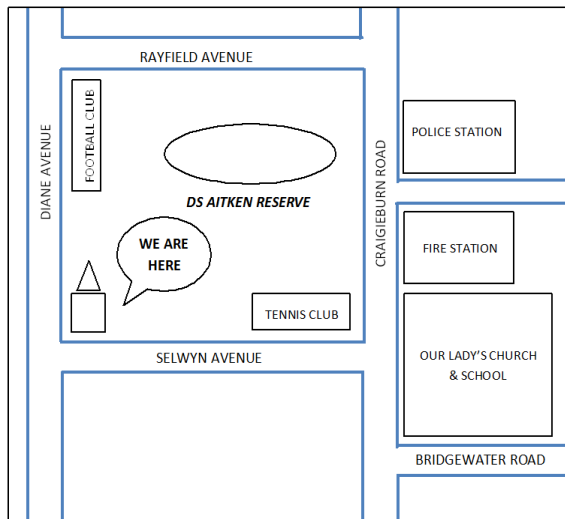


Where Are We?



Sessions for 2021

Monday (Orange Grp):	9.30am to 11.00am	(open age)
Monday (Blue Grp):	11.30pm to 1.00pm	(open age)
Monday (Red Grp):	1.30pm to 3.00pm	(open age)

Groups are subject to minimum and maximum numbers as determined by management.

Craigieburn Education & Community Centre Inc.

Located at Selwyn House

20 Selwyn Ave Craigieburn 3064

Phone: (03) 9308 1477 Fax: (03) 9305 7183 Email: ceacc@craigieburn.org.au

Inc. No: A0036893L ABN: 69830510679

Form 051PGR Version 16, March 2021

CEACC

Craigieburn Education and Community Centre Inc.

Puggles



Facilitated Playgroups

Governing Body

Playgroups at Selwyn House operate under the incorporated body of Craigieburn Education and Community Centre Inc.

Operation of each session

Each playgroup meets in the Selwyn House crèche room at the same time each week with both children and parents staying for the entire session.

Our playgroups are programmed sessions that are organised by a qualified childcare educator.

These sessions will be structured to address the learning and developmental needs of the children.

After each session

Each member must ensure the crèche is left in a clean manner after their session.

Term Fees

Fees are due before the first playgroup day of each term. Failure to settle your account or make alternative arrangements with management will result in your place being offered to another family on our waiting list.

As a community organisation we aim to be open to all, therefore places are allotted on a first paid policy.

Placements can not be held over into the next term. Fees must be paid to secure your spot.

What to bring

You should bring what you normally would take if you were going out for a couple of hours, a drink, a snack for your child/ren to have during the session. Please note that we promote healthy eating and a nut free environment.

Don't forget a hat for outdoor play too.

Duty of Care

Supervision of Children

Parents/Carers are fully responsible for the safety and discipline of their own children and/or those in their care and should take all necessary steps to ensure accidents do not happen.

Children should be supervised at all times.

It is the duty of all individuals to ensure they protect the children from harm or injury.

Childminding is not part of our Playgroup and under no circumstances may you leave your child on the premises without a guardian.

Feedback

We always welcome feedback from the House visitors and the community in general. If you have a comment, complaint or suggestion please speak to one of our staff.

Insurance Coverage

Playgroups at Selwyn House are covered by CEACC's insurer.

Child Safe

We are committed to the safety, participation and empowerment of all children

Policies

A playgroup policy is available for everyone to read as are all other policies of CEACC.

Just ask the staff to issue you with a copy of the relevant policy.

Termination of Enrolment

CEACC reserves the right to terminate the enrolment of any person/s whose behaviour is deemed inappropriate.